

CHANNEL VIEW PATIENT PARTICIPATION GROUP

17th Meeting held at 6.30pm on 18/4/18 at Channel View Surgery.

Present: Helen Peirce (Chair), Frank Bond (Secretary), Dr. Victoria Melliush, Dr. Felix Gradinger, Dominic Geldard, Barry Stevens, Sue Kay, Nickie Roome.

1.0 Introductions and Apologies for Absence.

Apologies were received from: Martin Spearman, and Sue Hedley. The group introduced themselves. Dr Felix Gradinger was prepared to give a presentation on the Evaluation of the Model of Care which was running in the Coastal locality. He was also interested in collecting data on how this group worked in the form of an "observation" to help further with his evaluation work. Members present read and signed the Participant Information Sheet (Stakeholder) which he circulated.

2.0 Integration and Impact of the New Care model in the Coastal Area – Dr Felix Gradinger

Felix went through his power point presentation of his current findings in detail highlighting the operation of the hub, and of the Enhanced Intermediary care.

One outstanding question of the surgery, was how referrals were made, and to what criteria.

Action Dr. Melliush, to clarify the referral and feedback process to "Well Being Co-ordinators".

3.0 Minutes and Actions Arising from Previous Mtg: 8th March 2018

The previous minutes had been circulated and agreed 25th March 2018.

3.1 Two actions were outstanding on the practice.

a) to increase the number and dates of appts that can be booked online, and check the messages displayed on this part of the website.

b) to provide a list of services undertaken by the practice, and referrals to external groups.

3.2 Helen had provided some text for the last newsletter.

3.3 Helen had spoken with local chemists, who indicated that they would normally have stocks of medicines. Both Barry and Frank had been told by chemists they had insufficient stocks of particular medicines to dispense without notice. The practice needed 48 hours to turn round requests for repeat prescriptions. Any additional turn around time for chemists would be monitored. There were also concerns over the delays experienced at A&E locally.

3.4 Barry had approached local groups asking for financial support for a new defibrillator for the practice.

3.5 Members looked at proposed changes to our ToR.

Action: Frank agreed to type out an amended copy for adoption at the next meeting.

4.0 Communications.

A message had been added to prescription forms, asking if patients wished to become more involved with the surgery through the PPG. This notice would remain for a period, with the next message to patients to highlight the need to re-order prescriptions in good time.

Frank reported that the N.A.P.P. AGM was to be on the 9th June in Nottingham.

5.0 Feedback on current Issues from Practice and Patients.

5.1 Helen reported that an item in Fridays newspapers will announce a six week Engagement Process between the Public and the CCG, looking at the co-location of the 3 Teignmouth surgeries into a new build site. The practices would remain independent, but could be co-located with other shared services, with some outpatient clinics, and the multi-disciplinary health and wellbeing hub currently operating at Teignmouth Hospital. The CCG are confident that the 12 planned rehabilitation beds at that site are now not needed. Several sites had already been considered, and 2 front runners had been highlighted, albeit prior to any patient focus. The paper would indicate these as the East Cliff carpark site, and the location of the old Teignmouth Hospital. Several public meetings were planned, and Dominic agreed to attend the first of these.

Action: Dominic to attend at Bitton house, 6.30 pm on Tuesday 15th May.

Action: Helen to produce a message for our Virtual group members, making them aware of this “engagement process”.

5.2 Sue Hedley had asked the group (by email) to discuss the creation of a Town PPG in advance of the possible co location of practices. The group discussed this and considered that there were likely to be surgery specific matters to deal with in the coming months, and although the PPGs might consult collectively, any formal amalgamation should not be considered until after the proposed changes.

6.0 Networking with other groups

6.1 Coastal Engagement Group.

Helen had attended the last meeting of this group earlier in the day. The matter of co-locating practices had been discussed. The CCG would publish information and a questionnaire on their SDTCCG website. The project would not affect Bishopsteignton or Chudleigh surgeries. The next Coastal locality meeting is scheduled for 30th May.

[LINK TO SDTCCG](#)

7.0 Forward Planning

6.1 Terms of Reference review.

Proposed amendments as listed in previous minutes, with minor change:

Quorum: The Chair, or deputy if authorised by the chair, and at least two other *patient* members of the face to face group must be present for the meeting to be quorate.

Action: Members to consider any amendments.

6.2 Next Meeting

Date of Next PPG Meeting: 6.30 pm Wednesday 23rd May at Channel View Surgery.

Frank Bond 05/05/2018