

PPG meeting Tuesday 19th April 2016

Present: Helen Peirce (Chair), Frank Bond, Michael McCormick, Dominic Geldard, Sue Hedley & Claire Conway

Apologies: Barry Stevens

Stepping down from PPG: David Ewart & Michael McCormick.

A discussion was had regarding why we should set up a practice PPG group and would it be exclusively for surgery issues or a wider group? The aim of the group is to strengthen the relationship between the Practice and its patients and assist the Practice in continuing to improve its provision of healthcare. When the group is established we would like to liaise with other local PPG's, Healthwatch and healthcare groups.

Michael McCormick decided that he did not have the time to commit to the group and stepped down. He will remain on the virtual group.

Terms of reference were reviewed with a few minor adjustments, to be revised as and when appropriate – **Action** Helen to adjust and email out/ Claire to add to website

NAPP – everyone agreed that it would be beneficial to join the NAPP group – **Action** Claire to arrange for the surgery to pay the £60.00 joining fee.

As we are low on face to face members it was agreed that Helen would draft an email which could be sent to the virtual PPG to see if we could encourage more members to attend meetings. Helen & Frank would also like to come to the surgery to chat to patients in the waiting room to try and involve a wider group.

Frank said he could attend Chudleigh on Friday 27th May or Friday 3rd June from 2pm -3pm to meet patients in the waiting room to discuss and recruit members for PPG group.

Sue Hedley said that it would be a good idea to have a generic PPG NHS email for members to use and so that patients could email direct to the group. **Action** – Sue to set up NHS PPG email account

Future meeting dates – Next meeting set for Wednesday 8th June